



## Development Services Division

Building – Fire – Zoning – Code Enforcement  
610 South Highland Road Quitman, Georgia 31643  
O: (229) – 263 – 5611  
<https://brookscountyga.gov/development-services>

### Inspection Schedule

Please contact us with any questions about the inspection needed for your specific project

Once a permit has been issued, the permittee may schedule inspections via the county website under the “Development Services Division” page. Inspections scheduled before 3:00 p.m. Monday through Friday will generally be performed the next business day. If an inspection is scheduled, but a permittee needs to cancel, the permittee must cancel the inspection by 8:30 a.m. the day of the inspection. Failure to cancel in a timely manner may result in a failure and re-inspection fee.

It is the permit holder or their agent’s responsibility to schedule required inspections. The address of the property must be visible, and all permit placards posted and protected from the weather with all stamped approved plans kept inside permit box during the entire course of the project.

- **If you are a General Contractor, or are acting as your own contractor, you may schedule your own inspections, but you can't schedule inspections for other trades.**
- **We do not do same day building inspections.**
- **When you schedule an inspection, please have your permit number and job address to ensure that your inspection is scheduled against the correct permit.**

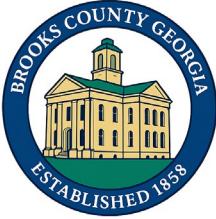
Day Inspection Requested	Time of Request	Day Inspection Will Be Scheduled
Monday	Before 3 pm	Tuesday
Monday	3:01 pm or later	Wednesday
Tuesday	Before 3 pm	Wednesday
Tuesday	3:01 pm or later	Thursday
Wednesday	Before 3 pm	Thursday
Wednesday	3:01 pm or later	Friday
Thursday	Before 3 pm	Friday
Thursday	3:01 pm or later	Monday
Friday	Before 3 pm	Monday
Friday	3:01 pm or later	Tuesday

For Office Use Only

Permit Number: \_\_\_\_\_ | Submittal Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

\_\_\_\_\_ | \_\_\_\_\_



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### Inspections Required

- **Erosion Control**
  - Erosion control items, according to the ESPC plan, must be in place and pass inspection before any grading can begin (if applicable).
- **Temporary Power**
  - Provide temporary electrical service to the construction site of the building or work authorized by an active building permit.
- **Footings**
  - Constructed per plans or minimum building code and requires inspection.
- **Foundation Walls**
  - Constructed per plans or minimum building code and requires inspection.
- **Plumbing under Slab**
  - Must be inspected with test on the system (on PVC only water approved per the IPC and manufacturers' requirements).
- **Slabs**
  - All structural slabs Constructed per plans or minimum building code and requires inspections.
- **Rough Inspection**
  - The structure should be "dried-in", with the framing, plumbing, electrical, HVAC and low voltage roughed-in, and any pressure tests required by code. If the structure is on a crawlspace, then the vapor barrier must be installed.
- **House Wrap**
  - To ensure the house wrap is installed correctly - (all joints taped). Window tape is used on doors, windows requiring it, and penetrations.
- **Insulation Inspection**
  - All walls, floors and ceilings where insulation is required before they are covered up. No inspections will be performed if the sheetrock is stacked and covered insulation.
- **Permanent Power**
  - Permanent power obtained after installing a dedicated circuit on each floor and the dryer circuit and the sheetrock, wall cover and exterior doors installed.
- **Life Protection Systems**
  - Sprinkler Systems, Paint booths, kitchen hood suppression systems and any other systems deemed by the fire marshal, need to be installed and constructed according to plans, NFPA, ICC, and any other applicable codes and/or ordinances.
- **Certificate of Occupancy (CO)/Completion (CC)**
  - A CO or CC is issued when all required Electrical, Gas, HVAC, Plumbing, Septic, Erosion, and Life Safety Systems (to include any swimming pool code requirements) have been inspected for code compliance, and all inspections meet ICC/NFPA/local ordinances requirements. If applicable, a final inspection letter from the Health Department for the septic system and/or your Notice of Termination (NOT) from the EPD must be on file and sent to our office before requesting a CO.

**!! The above are required but not limited too !!**

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